

Academic Policies

There are various stages an Academic student undergoes at Greenhills School of Health Sciences from his/her enquiry for a program to its completion and final certification.

SELECTION

Admissions are open to all and no discrimination is made on the basis of gender, race, religion or caste provided they satisfy the criteria prescribed for admission, and is an equal opportunity process. However, there are some eligibility criteria for admission to a program, depending on the course content, which will include a 30 minute “Aptitude Test” to evaluate the comprehension and analytical skills of the applicant. In addition to this, there might also be a “Pre-requisite Assessment Test”, to test the pre-requisite skills for admission to a particular program.

The applicant is required to fill up a pre-application form containing the demographic data and shall be used for analyzing the profile of the applicant and upon further counseling advice him/her on the most suited program.

Based on effective first stage enquiry handling, an interested enquiry for Greenhills School of Health Sciences would have to purchase the applicable Prospectus, which would contain academic information on Greenhills School of Health Sciences and detailed information of the course for which the applicant seeks admission. This helps the applicant to assess the capabilities from an overall perspective and decide about the programs that he/she needs to apply for.

Upon successful enquiry handling, the student if interested in an Academic program then attempts the Aptitude Test. Such a test is required to understand the applicants’ basic analytical capabilities to ensure that he/she would be able to keep pace with the delivery speed at the Greenhills School of Health Sciences.

COUNSELING

The applicant will undergo a counseling session with the academic counselor, and based on earlier discussions on the interest of the enquiry, his/her profile and aptitude test scores and further counseling, the counselor and the applicant would jointly determine the program that would be best suited.

This may not be a one-time activity and may involve several rounds of talks between the applicant and the counselor to determine the possible program that best suits the applicants’ requirements and aspiration. This would involve choosing a specialization depending on the interest level, career aspirations and goals, industry and technological trends. The objective of this process is to provide an advice on career options, learning path and guidance to the applicant to register for the most appropriate program.

At this stage, an informal interview is also being conducted by the counselor in terms of the applicant’s interactions skills.

ADMISSION

Based on the centre selection norms and availability of vacancies, once the student has been successfully counseled for a particular course, he/she completes the “Admission Form”. At this stage, the applicant has to provide complete information on the form in terms of all previous qualification and skills knowledge acquired by the applicant that is required for admission to the program.

The application for admission is said to be complete, when the student submits the application to Greenhills School of Health Sciences along with the academic admission fee into the school’s bank account. This is referred to as provisional admission into Greenhills School of Health Sciences.

REGISTRATION

The student is considered to be registered, when he/she completes the payment of fee components that are due, is issued the courseware, gets his/her batch details, along with the registration number and the confidential service key.

Upon issuance of the relevant courseware and the registration number, the student is considered to have completed his/her registration.

QUARTER EXECUTION CYCLE

This stage represents the series of activities that the student would undergo during the conduct of each semester of the program. The semester is allocated and starts with an Introduction session, in which the methodology is introduced and documents like confirmed Invoice for the semester is issued to the students. The semester is conducted as per the scheduled milestone and attendance is monitored for every session. During the conduct of the semester, the students are required to attempt various appraisals, which determine their competence. At the end of each semester, the Semester Performance Reports (SPR) indicating the student's performance in the semester is generated and issued to the student.

Once the student complete all the semesters that form the program, then the certification process starts.

PROGRAM CERTIFICATION

Once the students complete all the semesters that form a program that they have gained admission to, then the certification process determines their eligibility for the award of certificates for the respective program. The cumulative grade point average is calculated for the students and certificates are awarded as per the eligibility norms defined. The data collected at this stage provides a measure of service completeness at the education centers.